

BOARD DECISION SHEET

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Board or seek further instructions from the Board.

INTEGRATION JOINT BOARD - TUESDAY, 25 MAY 2021

	Item Title	Board Decision	Required to take action	Officer to Action
1	<u>Introduction</u>	<p>The Chair welcomed everybody to the meeting.</p> <p>Members heard that Article 17 - Vaccinations - HSCP.21.061 and Article 21 - Community Nursing Digitalisation - HSCP.21.069 were submitted late, as was anticipated.</p> <p><u>The Chair resolved :-</u> in terms of Section 12(2) of the Standing Orders to accept these reports as matters of urgency in Terms of Section 12(2) of the SO's.</p>		
2	<u>Declarations of Interest</u>	There were no declarations.		
3	<u>Determination of Exempt Business</u>	<p>The Chair indicated that Article 20, Supplementary Procurement Plan 2020/2021 - HSCP.21.045 and Article 21, Community Nursing Digitalisation - HSCP.21.069 were Exempt Reports and would be heard in private.</p> <p><u>The Board resolved :-</u> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the</p>		

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		press and public from the meeting during consideration of the above item so as to avoid disclosure of information of the classes described in the paragraphs 6 and 9 of Schedule 7(A) to the Act.		
4	<u>Minute of Board Meeting of 23 March 2021</u>	The Board resolved :- to approve the minute as a correct record.		
5	<u>Minute of Board Meeting of 27 April 2021</u>	The Board resolved :- to approve the minute as a correct record.		
6	<u>Draft Minute of Clinical and Care Governance Committee of 6 April 2021</u>	The Board resolved :- (i) to note the draft minutes; and (ii) to acknowledge Article 13 – Valedictory in respect of Graham Gauld’s retirement, and added the Board’s appreciation to the remarks already made.		
7	<u>Minute of Risk, Audit and Performance Systems Committee of 27 April 2021</u>	The Board resolved :- to note the minute.		
8	<u>Business Planner</u>	The Board resolved :- to note the business planner.		
9	<u>Chief Officer's Report - HSCP.21.055</u>	The Board resolved :- (i) to note the content of the report; (ii) to instruct the Chief Officer, ACHSCP to circulate the Finance Report to be presented to RAPC in June 2021 to the next IJB thereafter; and (iii) to instruct the Chief Officer, ACHSCP to present an updated report on Portfolio Management to a future IJB.	Chief Officer, ACHSCP	

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10	<u>IJB Membership – ACC Modified Nominations - HSCP.21.068</u>	<p><u>The Board resolved :-</u></p> <ul style="list-style-type: none"> (i) to endorse the nomination of membership to the Integration Joint Board as proposed by Aberdeen City Council (ACC) at paragraph 3.2 of this report for the period from 28 May 2021 to 31 March 2023; (ii) to endorse the appointment of the Vice-Chair as proposed at paragraph 3.4 of this report for the period to 31 March 2023; (iii) to endorse the appointment of Councillor Sandra Macdonald as the Chair of the Clinical and Care Governance Committee (CCGC) from 28 May 2021 to 31 March 2023; (iv) to agree to suspend Standing Order 15(4) to allow Councillor Lesley Dunbar to Chair the meeting of CCGC on 1 June 2021; (v) to instruct the Chief Officer, ACHSCP to reconsider these arrangements by report to the IJB prior to 31 March 2023; and (vi) to record the appreciation of the Board for the many years of service given by Councillor Duncan. 	Clerk	
11	<u>Adult Protection Committee Biennial Report 2018-20 - HSCP.21.051</u>	<p><u>The Board resolved :-</u> to note the information contained within the report.</p>		
12	<u>Integration Joint Board - 6 monthly Strategic Risk Register review - HSCP.21.054</u>	<p><u>The Board resolved :-</u></p> <ul style="list-style-type: none"> (i) to note the current position of the Strategic Risk Register at Appendix A, and approve the proposed addition to the Strategic Risk Register relating to the Integration Joint Board's duties under the Civil Contingencies Act 2004 as endorsed by the Risk, Audit and Performance Committee at its meeting on 27 April 2021; 		

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		<p>(ii) to approve the removal of Risk 10 (European Union Exit) from the Strategic Risk Register, as endorsed by the Risk, Audit and Performance Committee at its meeting on 27 April 2021; noting that any workforce risks arising from the EU Exit will be captured within Risk 9 (Workforce); and</p> <p>(iii) to note that a review of Risk 3 (Hosted Services) will be presented to the September 2021 meeting of the Risk, Audit and Performance Committee; as supported at its Committee on 27 April 2021.</p>	<p>Chief Officer, ACHSCP</p> <p>Chief Officer, ACHSCP</p>	<p>Business Manager, ACHSCP</p> <p>Business Manager ACHSCP</p>
13	<u>Equalities and Equalities Outcomes - HSCP.21.058</u>	<p><u>The Board resolved :-</u></p> <p>(i) to note the progress made on the existing Equality Outcomes (Appendix A);</p> <p>(ii) to approve the proposed Equality Outcomes and Mainstreaming Framework 2021-25 (Appendix C) and reporting schedule as described in paragraph 3.16;</p> <p>(iii) to approve the revised approach to undertaking Health Inequality Impact Assessments (Appendix D); and</p> <p>(iv) to approve the consequential amendment to the IJB and Committee report templates to replace both the Equalities and Fairer Scotland Duty sections under Implications with a single section entitled 'Equalities, Fairer Scotland and Health Inequality' and that the Health Inequalities Impact Assessments will be published on the ACHSCP Website; and</p> <p>(v) to instruct the Chief Officer, ACHSCP to submit 6-monthly reports alternately to the RAPC and IJB.</p>	<p>Chief Officer, ACHSCP</p> <p>Chief Officer, ACHSCP</p>	

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14	<u>Aberdeen City Autism Strategy Update Report - HSCP.21.050</u>	<p><u>The Board resolved :-</u></p> <ul style="list-style-type: none"> (i) to note the report and the information on progress against the action plan as presented in Appendix A; (ii) to note that an interim update report will be provided to Clinical and Care Governance Committee in November 2021; and (iii) to record appreciation to the team for moving forward with the Action Plan during the challenging pandemic. 		
15	<u>Lessons Learned from Covid - HSCP.21.059</u>	<p><u>The Board resolved :-</u></p> <ul style="list-style-type: none"> (i) to note the content of the report and the ongoing activity; (ii) to instruct the Chief Officer, ACHSCP to consider how best to present updates on progress within appropriate timelines to the IJB on the discussed themes of Digital, Public Engagement, Long Covid and Self-Management ; (iii) to instruct the Chief Officer to ensure all 'lessons learned' are included in the strategic planning for AHSCP's new strategy; and (iv) to instruct the Chief Officer to include a brief update on staff wellbeing at every IJB during 2021 whether within the CO's or separate report. 	<p>Chief Officer, ACHSCP</p> <p>Chief Officer, ACHSCP</p> <p>Chief Officer, ACHSCP</p>	
16	<u>Fast Track Cities - HSCP.21.047</u>	<p><u>The Board resolved :-</u></p> <ul style="list-style-type: none"> (i) to consider the Fast Track High Level Plan at Appendix A and note the progress on the action plan; (ii) to endorse the proposed actions for 2021/22, noting that the action plan is a live document, and to instruct the Chief Officer to provide an 		

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		<p>update on progress to the IJB on 29 March 2022; and</p> <p>(iii) to commend the Fast Track Cities team for maintaining focus and achieving targets during the pandemic.</p>		
17	<u>Vaccinations - HSCP.21.061 (Late Report)</u>	<p><u>The Board resolved :-</u></p> <p>(i) to note the update provided by the Director of Public Health, NHS Grampian on the delivery of the Covid-19 Vaccination programme in Appendix A;</p> <p>(ii) to commend the action plan in Appendix B which details locality based activity to address the cold spots in vaccine uptake;</p> <p>(iii) to support the request that IJB members continue to support the programme by raising awareness of the importance of the covid-19 vaccinations to protect the health of our population and support opening up the economy by sharing key messages from the weekly programme updates with relevant networks;</p> <p>(iv) to instruct the Chief Officer, ACHSCP to provide an update to the next IJB meeting on progress in improving uptake in areas identified; and</p> <p>(v) to record appreciation of the high volume of delivery of the vaccine during pandemic conditions.</p>	Chief Officer, ACHSCP	
18	<u>Commissioned Day Services and Day Activities - Stay Well, Stay Connected - HSCP.21.048</u>	<p><u>The Board resolved :-</u></p> <p>(i) to note the progress on implementation of the day care and day opportunities model now known as "Stay Well, Stay Connected; and</p> <p>(ii) to instruct the Chief Officer, ACHSCP to</p>	Chief Officer, ACHSCP	

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		present a further update report on 15 December 2021.		
19	<u>Supplementary Procurement Plan 2020/2021 - HSCP.21.045</u>	<p><u>The Board resolved :-</u></p> <ul style="list-style-type: none"> (i) to approve the expenditure for social care services as set out in the annual work plan at Appendix A; (ii) to approve the tendering exercise and subsequent award of a contract as set out in the procurement business case, at Appendix B, and (iii) to make the Direction, as attached at Appendix C, and instructs the Chief Officer to issue the Direction to Aberdeen City Council. 	Chief Officer, ACHSCP	
20	<u>Supplementary Procurement Plan 2020/2021 - HSCP.21.045</u>	<p><u>The Board resolved :-</u></p> <p>to not require consideration of this report having resolved to make their decision at Article 19 – Supplementary Procurement Plan – HSCP.21.045</p>		
21	<u>Community Nursing Digitalisation - HSCP.21.069 (Late Report)</u>	<p><u>The Board resolved :-</u></p> <ul style="list-style-type: none"> (i) to approve the immediate procurement of an enterprise license, associated hardware and project support is in order to allow for the implementation of Morse across the Community Nursing Service; (ii) to make the Direction outlined in Appendix B and instructs the Chief Officer, ACHSCP to issue the Direction to the Chief Executive, NHS Grampian; and (iii) to instruct the Chief Officer, ACHSCP to present an evaluation report on implementation of the project to include outcomes within 1 year. 	Chief Officer, ACHSCP	

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Should you require any further information about this agenda, please contact Derek Jamieson, tel 01224 523057 or email DerJamieson@AberdeenCity.gov.uk